# TalkingPoints Student Messaging

### Teacher Lesson Plan





# **Prepare: Overview of TalkingPoints Student Messaging**



### Your critical role



- You work closely with students every day and need to exchange information about classes, clubs, + teams with students directly
- To access student messaging, students must confirm their accounts
- Students only need to confirm their accounts one time (not once per teacher)



### **Overview**



2. Students Join

### **Overview**



### Once students are confirmed, you can choose who to message

## New message or announcement

Send an announcement	
To:	Send to: Students & contacts 🗸
	Students & contacts
vvrite a message	Students only
	Contacts only
0 🗷 🖬 🛆 🔷.	0/600
View templates	~
	CANCEL SCHEDULE SEND
	36%

"send an announcement to a whole group of just students, just contacts, or both" and on the right, "send to an individual student and their contacts"

## Within a student's profile



### Resources

### **Staff Support Articles:**

- Frequently Asked Questions
- Help Eligible Students Join TalkingPoints

#### **Student Support Articles:**

- Join TalkingPoints for Students
- <u>Change Your Language for Students (App)</u>
- <u>Change Language for Students (SMS Text)</u>
- Joining new groups for students



# Prepare: Help students join TalkingPoints



### **Teacher Prep**

Your district or school logo

# When will you assist students with the process to confirm their TalkingPoints account?

- Choose a dedicated time to assist students through the process to confirm their TalkingPoints accounts
- $\circ\,$  i.e.: Homeroom, first ten minutes of class, exit ticket out of class

# How will you assist students with the process to confirm their TalkingPoints account?

- Project slides 12 16 during class to walk students through the process
- Help Eligible Students Join TalkingPoints
- <u>Change confirmed student language and phone numbers</u>



### **Teacher Prep**

•	TalkingPoints		Grade 1 22 stu	dents							ADD STU	DENT	) •
	🖌 NEW MESSAGE		Send an announ	cement			<b>.</b> 9	Q Search stud	lents				
A	Home		🗌 FIRST NAME 🗸	LAST NAME	ELL	STUDENT STATUS	CONTACTS -	CONTACT NAME	RELATIONSHIP	LANGUAGE	CONTACT STATUS	ACTIO	NS
e:	Announcements		Abby	McDonald	Yes	NOT INVITED	2 -	Bruce Sexton	Father	English	APP	4	
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Ĵ	Classes	~	Carlos	Torres		UNSUBSCRIBED	1	Ginni Torres	Grandmother	Portuguese	APP		
	Grade 1		Tommy	Deyan	No	PENDING	2 -	Wilhemina Morrow	Mother	Polish	TEXT		
	Grade 2		Tiffany	Patel	No		3 -	Helen Patel	Mother	Thai	TEXT		
	Period 1		Veronica	Seah	No	APP	1		Sibling	Arabic	APP	쀜	
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90	Isaac Newton	^											
Ð	Get help												

# Pull up the class or group in your classroom

Help students join by walking them through slides 12 - 16

- $\circ~$  To access the email in our top 6 languages:
  - Help Eligible Students Join TalkingPoints
- To guide students through the process:
  - Join TalkingPoints for Students

#### Watch the student status change

## Project slides 12 - 16 to support students in joining TalkingPoints





### What is Student Messaging through TalkingPoints?



- A tool to communicate with your school, coaches, club leaders and teachers via text or app
- Your phone number is NOT visible in teacher accounts
- You only need to enroll one time (not once per teacher/class) – so let's get started!



### **Step 1: Find the email from TalkingPoints**

Hi Fernanda,

You can now use TalkingPoints to communicate with your teachers and school staff!

Please sign up as soon as possible to start receiving messages.

To use text messaging: Text your <u>unique</u> code **SBE48C68144C** to the phone number 618-814-4300

To use the app:



 Download the "TalkingPoints for Families" app.
 Open the app, add your phone number, and join your classes by inputting your code: SBE48C68144C

Thank you, PS/CS custom groups

#### **TalkingPoints**

#### Step 1:

Login into your school email and search for the email from TalkingPoints

- From: <u>noreply@talkingpts.org</u>
- **Subject:** Sign up for TalkingPoints to communicate with your school

### Step 2: Choose how you want to communicate

**TP Family App** 

SMS Text

New Message	Cancel	all ≑ <	ı Joi	<sup>0:58</sup> АМ in class			-			
то: 618-814-4300	÷	Enter the 6 or 12-digit code provided by the teacher or received via email. CODE A123456789zX Don't have a code?								
<ul> <li>A123456789zX</li> <li>A con (Q) (P) (Q)</li> </ul>	Q ()			NEXT						
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#### **Step 2:**

Decide how you want to communicate:

- SMS text
- TalkingPoints for Families app

### Step 3: Use your unique code to join via App

#### Email

#### Hi Dazani You can now use TalkingPoints to communicate with your teachers and school staff! Please sign up as soon as possible to start receiving messages NOTE: Your unique student code below will only work for you and can't be shared with family members or others. Use text messaging: 1. Create a new text message to the phone number 415 488 8720. 2. Enter your unique code: SB92B4F2FA4C in the message and press send. 3. Check your text messages for a new message from your school or district. OR Use the app: 1. Download the "TalkingPoints for Families" app. 2. Open the app and enter your phone number. Then, input the 5digit verification code you receive via text message 3. After verifying your phone number, you can join your classes by inputting your unique code: SB92B4F2FA4C4 Thank you Bay School District **TalkingPoints**

#### **TP Family App**



### Step 3:

### TalkingPoints for Families App: input the unique student code into the app

For additional support: Join TalkingPoints for Students



### Step 3: Use your unique code to join via SMS text

#### Email



#### TP Family App

#### Step 3:

**SMS Text:** Text the unique student code to 618-814-4300

For additional support: Join TalkingPoints for Students



**TalkingPoints** 

## **Check Confirmed Students!**



### How can I tell if a student is ready to message?

#### Class

•	TalkingPoints		Grade 1 22 stu	idents							ADD STU	DENT	
	NEW MESSAGE		Send an annour	cement			Q Search students						
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	Grade 1		Tommy	Deyan	Ne	PENDING	2 -	Wilhemina Morrow	Mother	Polish	TEXT	Ę	
	Grade 2		Tiffany	Patel	Ne		3 -	Helen Patel	Mother	Thai	TEXT	튁	
	Period 1		Veronica	Seah	Ň	APP	1		Sibling	Arabic	APP		
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	Mr. Newton's class		Phillip	Leung	•		1		Mother	Vietnamese	TEXT		
			Jennifer	So	Ne	OPTED OUT	1	Lanie Zayn	Mother	Hindi	INVALID	티	
	SEE WHAT'S	NEW								s	howing 1 - 10 of 22	<	>
0	Isaac Newton	^											
$\otimes$	Get help												

#### **Student**

