

# TalkingPoints Attendance Engagement Tools Getting Started Guide

Good attendance is the foundation of nearly every other school-based support. Effective methods of addressing attendance issues are proactive, are rooted in better understanding students and their families, and can result in more trusting relationships between schools and families. TalkingPoints Attendance Engagement Tools have been designed using research-based best practices to build the kind of strong relationships between families and schools that improve attendance for students!

### **OPTION 1:**

## **ATTENDANCE BEST PRACTICE MESSAGES:**

In-platform, proactive, calendarized, ready-to-use, best practice messages including information and resources to educate about the importance of attendance and give guidance to families on how to improve attendance. Get started today!

### **OPTION 2:**

# ATTENDANCE BEST PRACTICE MESSAGES + ABSENCE REPORTING TO THE SCHOOL ADMIN INBOX:

In-platform, calendarized, ready-to-use, best practice messages including information and resources to educate about the importance of attendance and give guidance to families on how to improve attendance. Some messages tell families to report the reason for their student's absence by responding to the message. This lets families know that they can report absences directly to the school. Get started today!

### **OPTION 3:**

# ATTENDANCE BEST PRACTICE MESSAGES + ABSENCE REPORTING TO A DESIGNATED ATTENDANCE LINE:

If you would like families to message a designated attendance line instead of the general school inbox, create an attendance account to give families equal access to a barrier-free, universally designed way to explain reasons for absence. Use the guidance above for attendance best practice messages (option 1), but edit or hide any messages that tell families to respond to the message to report their absences. This can be done by a user with any school-level role that holds permission to send messages. Additionally, set up a designated attendance line for your attendance clerk, secretary, etc. Get started today!